



## **Checklist for Physical Therapy**

- \_\_\_ Completed Intake Paperwork
- \_\_\_ Previous OT/PT Information
- \_\_\_ Allergy Notification
- \_\_\_ Current school patient attends \_\_\_\_\_
- \_\_\_ Current copy of IEP for patients 3 years and older
- \_\_\_ Check here if patient does not have an IEP
- \_\_\_ Copy of Insurance/Medicaid Card



\_\_\_\_\_ is scheduled for

a(n) \_\_\_\_\_ OT / PT / Speech \_\_\_\_\_ Evaluation \_\_\_\_\_ on \_\_\_\_\_

at \_\_\_\_\_ with \_\_\_\_\_.

## DIRECTIONS TO OUR CLINICS

Please print, complete fully, and bring this new patient packet with you to the evaluation.

Please bring your child's insurance and/or Medicaid card with you.

Please bring a copy of your child's IEP, if applicable.

**\*\*\*Please bring any past evaluations your child may have.\*\***

**PLEASE FOLLOW THE DIRECTIONS BELOW!** (MapQuest and GPS are not always accurate in locating our offices!)

### MOORESVILLE, NC LOCATION

**From Charlotte:** Take I-77 North to exit 36. At top of ramp, turn right onto Hwy. 150 East.

**From Statesville:** Take I-77 South to exit 36. At top of ramp, turn left onto Hwy. 150 East.

You will go past the Walmart on the right, and Belk and Kohl's on the left.

At next traffic light, turn left onto Corporate Center Dr. (by Zaxby's).

At stop sign, go straight onto Upper Crest into Talbert Pointe Business Park.

At stop sign turn left onto Overhill Drive (by AcroFitness).

Turn right onto Infield Court. We are located at the bottom of the cul de sac

134 Infield Court Mooresville, NC 28117

### CHARLOTTE, NC LOCATION

2520 Whitehall Park Drive Suite 350 Charlotte, NC 28273

### SALISBURY, NC LOCATION

Our office is adjoined to/in the same building as Salisbury Pediatrics.

129 Woodson Street Salisbury, NC 28144

\*\*Please see the next page for more details about this location.

**IMPORTANT: ALL PAPERWORK MUST BE COMPLETED BEFORE YOUR CHILD'S EVALUATION!**

704-799-6824

Fax: 704-799-6825

[www.pediatricadvancedtherapy.com](http://www.pediatricadvancedtherapy.com)

# SALISBURY LOCATION

## DETAILS

Please enter through the  
**main lobby door**  
at Salisbury Pediatrics and wait  
in the far left lobby (near the  
pharmacy) for your therapist to come  
out and greet you.  
You do not need to check in with the  
Salisbury Pediatrics staff.

**\*\*Please do not enter through  
the side door as treatment  
may be in session.**



## INSURANCE PAYMENT ESTIMATES:

The benefits quoted to us by your insurance are as follows\*:

**You are financially responsible for:**

\$ \_\_\_\_\_ Individual Deductible

\$ \_\_\_\_\_ Family Deductible

\*\*\*\*The evaluation will cost approximately \$ \_\_\_\_\_. If you have NOT yet met your deductible (either individual or family), treatment sessions will approximately be \$ \_\_\_\_\_ until the deductible is met. Once met, each visit should be about \$ \_\_\_\_\_ per session.\*\*\*\*

**\*Self-pay rates (if not filing to insurance): \$95.00 for evaluation and \$80.00 per treatment session.\***

\$ \_\_\_\_\_ Co-pay

\_\_\_\_\_ % Co-insurance

\$0 due because your child has Medicaid

Your plan is limited to \_\_\_\_\_ visits per \_\_\_\_\_.

No visit limit.

Other:

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## Payment is expected at the time of service.

**We accept cash, check, discover, visa or mastercard.**

Notice of Privacy Practices is on the back side of this sheet for your records.

*\* This information was given to us by your insurance company. You should also call your insurance company to verify your benefits. Discrepancies should be taken up with your insurance company, not PAT. These are just estimates and until we receive the Explanation of Benefits from your insurance company, we are unable to predict exact payments.*

**IMPORTANT: ALL PAPERWORK MUST BE COMPLETED BEFORE YOUR CHILD'S EVALUATION!**



Dear Parent(s) or Guardian(s),

Pediatric Advanced Therapy is committed to providing you and your family with the best possible care. Please understand that our office policies are in place to ensure that we are able to continue to provide excellent care to all of our patients. Your understanding of these policies is a vital piece to your child's progress in treatment, and we invite you to ask if you have any questions at any time.

As a courtesy for our patients' families, we will call your insurance carrier before treatment begins to verify coverage and benefits. The information we obtain is not a guarantee of payment; your insurance will process the claims based on your specific policy, medical necessity, and any exclusions or limitations attached to your plan. It is important that you understand that you will be responsible for any charges not covered by your insurance plan including—but not limited to—deductible, co-insurance, and co-payments. In addition, many insurance plans have a maximum number of therapy visits covered per year, with anything in addition being the responsibility of the patient. We do have a reduced, self-pay rate that we will apply if/when this occurs.

I have read and understand the financial policy for Pediatric Advanced Therapy, and agree to be responsible for any charges accrued on my account. I agree to keep my account current by either paying at the time of service or within 30 days of invoice. I understand that a member of the office staff will always be available to answer any questions I may have regarding my account.

Attached you will find the information we received from your insurance company, with a quote of expected benefits and patient out-of-pocket portions.

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Printed Name

Signature

Date



## Automatic Debit and Credit Authorization Form

This form is to allow Pediatric Advanced Therapy to withdraw funds from your designated Credit Card or Debit Card to make your monthly account payments.

I hereby authorize Pediatric Advanced therapy to charge my credit/debit card indicated below on the day of each month (as indicated on my installment contract). I understand that if my card is declined Pediatric Advanced Therapy will continue to run the authorized payment request daily until funds are available and the payment has been posted to my account.

This authority is to remain in full force and effect until Pediatric Advanced Therapy has received notification from me (or either of us) of its termination or until my account balance has reached zero.

My first payment of \$\_\_\_\_\_ will be debited on \_\_\_\_\_ and every payment thereafter will be debited on the \_\_\_\_\_ day of the month (if applicable).

My payments will be debited:     **Monthly**   **Weekly**   **Per Session**     **Other:**

My payments will not exceed: \$\_\_\_\_\_

Credit Card: **Visa**   **MasterCard**   **Other**

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_/\_\_/\_\_ Security Code: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Patient Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_



Has your child received services anywhere else? Y or N

If yes...

When: \_\_\_\_\_

Where: \_\_\_\_\_

Which therapy: \_\_\_\_\_

Discharged: (Y or N)

Date of discharge: \_\_\_\_\_

Is the child receiving services right now (including school)? (Y or N)

If yes...

Where: \_\_\_\_\_

Name of therapist: \_\_\_\_\_

Which therapy: \_\_\_\_\_

How many times a week: \_\_\_\_\_

If school, what day of the week: \_\_\_\_\_

Do you authorize Pediatric Advanced Therapy to contact other providers? (Y or N)

If yes, please sign the consent form attached.



## CONSENT FOR THE RELEASE & EXCHANGE OF INFORMATION

I give permission for the exchange of information (verbal and/or written) regarding my child,

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(Child's Name)

to be shared between Pediatric Advanced Therapy and

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(Name/Position)

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(Agency/School)

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(Address/Phone)

I understand that unless otherwise indicated, this information will be used only for treatment or educational purposes such as assessments, curriculum programming and coordination of services.

I also understand that the agency receiving this information will be responsible  
for the confidentiality of this information

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(Parent)

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(Date)



# **IMPORTANT!**

**Please arrive 15 minutes  
**before** your scheduled  
appointment.**

**ALL paperwork must be  
completed prior to your  
appointment and turned in  
at the window upon arrival.**

# What to Expect During the Evaluation

- Please arrive 15 minutes before your scheduled appointment with all of your paperwork completed.
- Our front office staff will discuss your insurance with you upon arrival if it has not already been discussed over the phone.
- Your evaluating therapist will review your paperwork and come greet you in the lobby.

## During the evaluation:

- Parents are welcomed to come back into the treatment rooms during the evaluation to speak with the evaluating therapist.
- Please share your concerns for your child, medical and developmental history as well as challenges that occur within your daily routine. It is helpful to know how they do in a variety of settings as well, not just at home with you, i.e. school, play dates etc.
- Please share any precautions or limitations your child may have with regard to physical movement, environmental or food allergies.
- The evaluating therapist will complete structured and unstructured clinical observations of your child's movement patterns, sensory processing and age appropriate skills.
- The evaluating therapist will most often provide questionnaires for you to complete during your time and at this point may ask you to fill these out in the lobby while they complete additional standardized testing in a small room at a table (where appropriate). Parents are always welcome to stay for the duration if they prefer and with younger children and infants, that is typical.
- At the end of the evaluation, your therapist will share with you deficits that have been noted and decide whether or not your child requires skilled therapy intervention.
- If therapy is required, it is best to discuss days and times with the office staff before you leave so that they can begin working to find you an appointment time.
- Before you leave, you will receive educational handouts about what to expect from treatment as well as basic information regarding your child's specific difficulties.
- Your therapist will compile test scores and a written report with treatment goals.
- You can expect a report to be mailed to you within 2 weeks or sometimes it will be given to you at your next appointment.

If you have any questions, please feel free to call and ask prior to your appointment, or you can ask the evaluating therapist or office staff upon arrival. We look forward to working with you and your child to help them reach their full potential!

Sincerely,  
The PAT Staff

Date: \_\_\_\_\_

# NEW CLIENT INFORMATION

Referred by: \_\_\_\_\_

Welcome to Pediatric Advanced Therapy (formerly Integrative Therapy Concepts)

We look forward to working with your child. Please provide us with the following information:

Client's Name: \_\_\_\_\_  
First M Last

Client prefers to be called: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parents' names(s): \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Home address: (if using a PO Box, you must also list a physical address) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Patient's School Name & Current Grade: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone#: \_\_\_\_\_

Relationship to client: \_\_\_\_\_

Pediatric Physician & Practice: \_\_\_\_\_ Phone#: \_\_\_\_\_

## ACKNOWLEDGEMENT and ASSUMPTION of RISK

I acknowledge and agree to have my child (or the child under my care), receive physical therapy services from Pediatric Advanced Therapy. I acknowledge that there is some risk inherent in the use of the therapy equipment and I agree to assume such risk and indemnify and hold Pediatric Advanced Therapy and its staff, harmless from any and all losses and claims for any injuries or other damages occurring to myself, my child or our belonging.

## MEDICAL TREATMENT RELEASE:

In the event of an emergency situation at Pediatric Advanced Therapy, I give the staff of PAT my permission to initiate emergency medical services for the child listed above if I am not present during the emergency. My hospital preference is \_\_\_\_\_, however I acknowledge that Pediatric Advanced Therapy will not be held responsible for hospital or EMS providers designated.

**Please note: If your child has any of the following conditions it is mandatory that you remain on the premises during his or her therapy session. These conditions include: Seizures, severe allergies, significant behavioral issues, and any condition that requires medicine to be controlled. This is for the safety of your child and the protection of our staff.**

(1) PRIMARY INSURANCE COMPANY: \_\_\_\_\_ Phone #: \_\_\_\_\_

ID# \_\_\_\_\_ Group #: \_\_\_\_\_

Policy Holder: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Employer: \_\_\_\_\_

(2) SECONDARY INSURANCE COMPANY: \_\_\_\_\_ Phone #: \_\_\_\_\_

ID# \_\_\_\_\_ Group #: \_\_\_\_\_

Policy Holder: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Employer: \_\_\_\_\_

## ASSIGNMENT OF INSURANCE TO PEDIATRIC ADVANCED THERAPY:

I authorize direct payment of medical benefits to Pediatric Advanced Therapy. The benefits referred to herein would be payable to me (policy holder) if I did not make assignment and include Major Medical Insurance. **I understand that I am personally responsible to Pediatric Advanced Therapy for any and all payments not covered by the insurance companies, such as co-payments, co-insurance, deductibles and denied services. All payments are due at the time of service.**

The attending therapist is authorized to release any medical information required in the administering of applications for financial coverage for service required. He/she may also send the results of the evaluation and recommendations to my referring physician for coordination and continuity of care. I have carefully completed this form and to the best of my knowledge it does not contain any false, incomplete or misleading information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE COMPLETE THE BACK SIDE/NEXT PAGE!**

## POLICIES & PROCEDURES

2/4/2015

Revised

The privacy of your medical information is important to us. We understand that your medical information is personal and we are committed to protecting it. We create a record of the services you receive at Pediatric Advanced Therapy. We are required by law to inform you of the "class of persons" who will have access to your medical information in order to carry out their job duties. This would include our therapy staff, administrative & billing staff and management. We may use and disclose your medical information for the purpose of treatment, payment and health care operation activities.

All evaluations usually last for one hour. It is the responsibility of the parent/guardian to bring all pertinent information to the evaluation. This includes your completed paperwork, insurance card, Medicaid card, and any medical history and/or past evaluations your child has received. You will need to be present for the first 20 minutes of the evaluation so that the therapist can ask you some questions. The remainder of the evaluation time will include clinical observation and in most cases, standardized testing. For liability reasons, we can only allow the children who are being treated into the gym and therapy rooms. **Siblings MUST stay in the lobby, NO EXCEPTIONS.**

Occupational and Physical Therapy sessions last for 50 minutes. Following the session is a 10 minute window to discuss your child's therapy with the therapist. It is mandatory that you are in the lobby during this 10 minute time frame. Please have your child use the restroom prior to the treatment session. Speech Therapy evaluations last for one hour and treatment sessions are 30 minutes.

If you leave the clinic while your child is in session, you **MUST** leave a phone number where you can be reached. You must return to the clinic before your child's session ends. This allows time for the therapist to speak with you regarding your child's treatment and progress, and also keeps the next client's session on schedule. **Please note: If your child has any of the following conditions it is mandatory that you remain on the premises during his or her therapy session. These conditions include: Seizures, severe allergies, significant behavioral issues, and any condition that requires medicine to be controlled. This is for the safety of your child and the protection of our staff.** If you arrive late for your session, your appointment will still end at the original end time.

Please try to give 24 hour notice when cancelling an appointment. (Occasional last minute emergencies are understood.) If you call after hours, please leave a message on our answering machine. Frequently cancelled appointments (3 within a 6 week period) will be basis for removal from our permanent schedule. When we establish a treatment plan for your child, we base our goals on the child having consistency. If your child misses appointments, they will not meet their goals as quickly, and your child will have to be enrolled in therapy for a longer period of time. The success of our treatment sessions depends on consistency. Medicaid and insurance companies require us to report attendance and show progress towards goals. In the event that you do have to cancel, we strongly encourage you to schedule a make-up appointment, even if it is with another therapist. It is often beneficial for your child when another therapist treats him or her because it gives the regular attending therapist another opinion or ideas for your child. Our staff is always in close communication with each other.

In the event that the therapist needs to cancel, we will reschedule your child with another therapist for continuity of treatment.

Failure to cancel or to appear for an appointment is considered a "NO SHOW." We will charge a \$25.00 fee for "NO SHOW" appointments. After 3 "NO SHOW" appointments or late cancellations your appointment spot will be terminated. Please see our attached cancellation policy for further details.

At Pediatric Advanced Therapy, we will file with your insurance company as a courtesy. It is important for you to understand that when we contact your insurance company to verify benefits, they are only providing us with a quote. You should also call your insurance company to verify your benefits and check your benefits in your plan booklet. Many insurance plans have a limited number of visits for outpatient therapies. It is your responsibility to keep track of the number of visits your child has used. **Verification of coverage is NOT a guarantee of payment. Benefits and payment will be determined by your insurance company once the claims are received.** Any payments not covered by insurance or Medicaid will be the sole responsibility of the parent/guardian.

**All payments are due at the time of service.** We are required under contractual agreements with insurance companies to collect co-payments at the time of service. If you have a deductible that has not been met you should be prepared to pay the full allowable amount at each visit until your deductible is met. (For example, if you have a \$500 deductible, this means that your insurance company will not pay any money towards your medical expenses until YOU, the member, have spent \$500 of your own money towards medical expenses.)

- ⇒ **I understand that I MUST return 10 minutes before my child's session ends.** \_\_\_\_\_ (please initial here)
- ⇒ **I understand that I will be billed for "NO SHOW" and late cancellation appointments.** \_\_\_\_\_ (please initial here)
- ⇒ **I agree to the payment terms listed above.** \_\_\_\_\_ (please initial here)

**I have read the Policies & Procedures listed above and have received a Notice of Privacy Practices from Pediatric Advanced Therapy.**

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

## NOTICE OF PRIVACY PRACTICES

**PURPOSE:** This notice describes how medical information about you may be used and disclosed and how you can obtain access to this information. **Please read carefully.**

The privacy of your medical information is important to us. We understand that your medical information is personal and we are committed to protecting it. We create a record of the services you receive at Pediatric Advanced Therapy. We need this record to provide you with quality care and to comply with certain legal requirements. We are required by law to maintain the privacy of protected health information. This notice will tell you about the ways we may use and share medical information about you.

**USE AND DISCLOSURE OF MEDICAL INFORMATION:** Following is a list of the different ways we are permitted to use and disclose medical information. We will not use or disclose your medical information for any purpose not listed below, without your specific written authorization. Any specific written information you provide may be revoked at any time by writing to us.

- **FOR TREATMENT:** We may use medical information about you to provide you with medical treatment or services. We may disclose medical information about you to doctors, nurses, technicians, medical students or other people who are taking care of you. We may also share medical information about you to your other health care providers to assist them in treating you. We may discuss medical information about your child with interdisciplinary staff at Pediatric Advanced Therapy to improve their overall care.
- **FOR PAYMENT:** We may use and disclose your medical information for payment purposes.
- **FOR HEALTH CARE OPERATIONS:** We may use and disclose your medical information for our health care operations. This might include measuring and improving quality, evaluating the performance of employees, conducting training programs and getting the accreditation, certificates, licenses and credentials we need to serve you.
- **ADDITIONAL USES AND DISCLOSURES:** In addition to using and disclosing your medical information for treatment, payment, and health care operations, we may use and disclose medical information for the following purposes.

**Court orders and Judicial and Administrative proceedings:** We may disclose medical information in response to a court or administrative order, subpoena, discovery request, or other lawful process, under certain circumstances. Under limited circumstances, such as court order, warrant, or grand jury subpoena, we may share your medical information with law enforcement officials. We may share limited information with a law enforcement official concerning the medical information of a suspect, fugitive, material witness, crime victim or missing person.

**Public Health Activities:** As required by law, we may disclose your medical information to public health or legal authorities charged with preventing or controlling disease, injury or disability, including child abuse or neglect. We may also disclose your medical information to persons subject to jurisdiction of the Food and Drug Administration for purpose of reporting adverse events associated with product defects or problems, to enable product recalls, repairs or replacements, to track products, or to conduct activities required by the Food and Drug Administration. We may also, when we are authorized by law to do so, notify a person who may have been exposed to a communicable disease or otherwise be at risk of contracting or spreading a disease or condition.

**Victims of Abuse, Neglect, or Domestic Violence:** We may disclose medical information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may share your medical information if it is necessary to prevent a serious threat to your health or safety or the health and safety of others. We may also share medical information when necessary to help law enforcement officials capture a person who admitted to being a part of a crime or has escaped from legal custody.

**Health Oversight Committees:** We may disclose medical information to an agency providing health oversight for oversight activities authorized by law, including audits, civil, administrative, or criminal investigations or proceedings, inspections, licensure or disciplinary actions, or other authorized activities.

**YOUR INDIVIDUAL RIGHTS: You have a right to:**

- Look at or receive copies of your medical information.
- Receive a list of all the times we or our business associates shared your medical information for purposes other than treatment, payment and health care operations and other specified expectations.
- Receive your own confidential health information by alternative means or alternative locations.
- Request that we place additional restrictions on our use or disclosure of your medical information. We are not required to agree to these additional restrictions, but if we do, we will abide by our agreement (except in the case of an emergency).
- Request that we change your medical information. We may deny your request if we did not create the information you want changed or for certain other reasons. If we deny your request, we will provide you with an explanation. You may respond with a statement of disagreement that will be added to the information you want changed. If we accept your request to change the information, we will make reasonable efforts to tell others, including people you name, of the change and to include any changes in any future sharing of that information.

In each case, you must make your request in writing to the Privacy Officer at Pediatric Advanced Therapy.

**QUESTIONS AND COMPLAINTS:** If you have any questions about this notice or if you think that we have violated your privacy rights, please contact us. You may also submit a written complaint to the U.S. Department of Health and Human Services. We will provide you with the address to file your complaint with the U.S. Department of Health and Human Services. This complaint must be filed within 180 days of when the complainant knew or should have known that the act had occurred. The secretary may waive this 180 day time limit if good cause is shown.

**This notice is effective April 14, 2003.**

**I have received and understand the Privacy Practices of Pediatric Advanced Therapy.**

**Child's Name:** \_\_\_\_\_ **Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Pediatric Advanced Therapy will be collecting video and photograph records of your child's performance during therapy sessions for their electronic medical record. I understand and consent, as this will benefit their therapy program.

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Additional Options

I consent for photographs/videos to be used in office for staff wide trainings: Y/N

Signature: \_\_\_\_\_

I consent for photographs/videos to be used for research: Y/N

Signature: \_\_\_\_\_



**PHYSICAL THERAPY INTAKE FORM (SCHOOL AGED 3+)**

*Thank you for taking the time to thoroughly complete this questionnaire! Our therapists need an accurate picture of your child's history to establish a treatment plan individualized to his/her needs. We are looking forward to working with you!*

**Child's Name** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

**CURRENT FAMILY SITUATION:**

Caregiver #1

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Relationship to child: Mother  Father  Step-Parent  Adoptive Parent  Foster Parent  Other

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Occupation: \_\_\_\_\_

Caregiver #2

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Relationship to child: Mother  Father  Step-Parent  Adoptive Parent  Foster Parent  Other

Is address different from primary caregiver? Yes  No

With which caregiver(s) does the child live? Both  Mother  Father  Other(s) \_\_\_\_\_

Are parents are separated or divorced? Yes  No

Primary language spoken in the home? \_\_\_\_\_ Other languages child is exposed to? \_\_\_\_\_

Do any other adults live in the home? Yes  No

Name/relationship (please indicate): \_\_\_\_\_

How many children are living in the home? \_\_\_\_\_ Ages? \_\_\_\_\_

**CHILD'S EVALUATION AND TREATMENT HISTORY:**

Please tell us all **doctors or specialists** involved in your child's care:

Specialty of Physician	Name of Physician	Date Last Seen	Reason Seen
Pediatrician			
ENT			
Cardiologist			
Pulmonologist			
Gastroenterologist			
Nephrologist			
Neurologist			
Geneticist			
Psychologist/Psychiatrist			
Other			

Has your child been given a specific diagnosis (present or past)? Yes  No

(If yes, please specify. Include physician who diagnosed and age at time of onset)

- Learning disability     ADHD     Autism/Asperger/PDD     Speech/Language disorder
- Epilepsy     Motor delay     Sensory integration     Bronchopulmonary Dysplasia
- Fragile X     Tourette / tics     Developmental Delay     Behavior/emotional disorder
- Feeding Disorder     Genetic syndrome     Retinopathy of Prematurity     Periventricular Leukomalacia
- Cerebral Palsy     Reflux     Seizure     Intraventricular Hemorrhage

Mental Retardation/Intellectual Disability

Other: \_\_\_\_\_

Physician who Diagnosed: \_\_\_\_\_



Please list all medication your child takes:

Medication	Frequency	Physician who prescribed	Start date

Please **list any special tests, procedures, and/or hospitalizations** since birth (MRI, EEG):  
 (If yes to any of the below, please include date of test and age of child at time)

Diagnostic tests: (dates and results, if known)

- EEG (brain wave test)
- MR
- Head Ultrasound
- Ear Infections
- Audiology Evaluation
- CT Scan
- Sleep study
- Other (specify): \_\_\_\_\_
- Ophthalmology Evaluation
- Chromosomal/DNA testing
- Blood test (other than routine blood count)

Please list all agencies and intervention services currently involved with your family. Include names of contact persons if known: \_\_\_\_\_

**PREGNANCY:**

Did mother receive prenatal care during the pregnancy? Yes  No  Starting in which month \_\_\_\_\_

Previous pregnancies? Yes  No  (if yes, number of pregnancies, including miscarriages): \_\_\_\_\_

Were there any complications during pregnancy? Yes  No

If yes, please explain: \_\_\_\_\_

Were any medications or other methods used to assist with becoming pregnant? Yes  No

If yes, please explain: \_\_\_\_\_

Medications prescribed during the pregnancy. Please list: \_\_\_\_\_

**BIRTH HISTORY:**

Was infant born full term (38 weeks or greater)?:  Yes  No

If premature, how early \_\_\_\_\_ If overdue, how late \_\_\_\_\_

Birth weight: \_\_\_\_ lbs. \_\_\_\_ Oz.

Type of delivery:  Spontaneous  Cesarean  Induced (e.g. Pitocin)  Twins/Multiple  
 Head first  Breech (feet first)  With instruments (e.g. forceps/vacuum)

Describe any complications during delivery: \_\_\_\_\_

Did infant require supplemental oxygen? Yes  No  (If yes, how long: \_\_\_\_\_)

Did infant have seizures? Yes  No  (If yes, how long: \_\_\_\_\_)

Was infant placed in the NICU? Yes  No  (If yes, how long: \_\_\_\_\_)

Length of stay in hospital: Mother: \_\_\_\_ days Infant: \_\_\_\_ days

**CHILD'S MEDICAL HISTORY:**

Date of Last Vision screening? \_\_\_\_\_ Passed? Yes  No

Date of Last Hearing screening? \_\_\_\_\_ Passed? Yes  No

Does child have any **allergies** to medication/food? Yes  No

If yes, please list: \_\_\_\_\_

Is child up to date on immunizations? Yes  No

If no, which are missing? \_\_\_\_\_





Accidents/Injuries: Age: \_\_\_\_\_ Type (head, abdomen, fracture, etc.): \_\_\_\_\_  
 Has child ever been unconscious? Yes  No  (if yes, please explain: \_\_\_\_\_)  
 Surgery:  Yes  No Reason: \_\_\_\_\_ Age: \_\_\_\_\_  
 Hospitalization Admissions: \_\_\_\_\_ Age: \_\_\_\_\_ Reason: \_\_\_\_\_

**DAILY ROUTINES:**

What are your child's favorite activities/motivation? \_\_\_\_\_  
 What are your favorite things about your child? \_\_\_\_\_  
 How does child play with children his/her own age?  Poor  Fair  Well  N/A  
 What is the length of time your child can attend to an activity? \_\_\_\_\_  
 Does your child have any behavior/attention issues? \_\_\_\_\_  
 How many hours per night does your child sleep? \_\_\_\_\_ What time does he/she go to bed? \_\_\_\_\_  
 Wake up in the morning? \_\_\_\_\_ Does your child nap?  Yes  No How long? \_\_\_\_\_

**SCHOOL:** (Please bring a copy of your IEP/IFSP)

Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Support Services: \_\_\_\_\_  
 Individual Family Service Plan (IFSP)  Individual Education Plan  One-on- One Aide  
 Adapted PE  Therapies (Occupational, Speech, Physical)  
 Involved in organized activities or sports? \_\_\_\_\_  
 Any concerns or difficulties? \_\_\_\_\_

**Does your child use any of the following at home or at school?**

Walker  Wheelchair  Pacifier /Bottle  Assistive Technology  
 Orthotics  Helmet  Other: \_\_\_\_\_

**DEVELOPMENTAL MILESTONES:**

Task	Approximate Age
Sat without support	
Crawled on hands and knees	
Stood alone	
Walked alone	
Toilet Trained	
First Word	
Climbed onto surface (couch, chair)	
Walked up stairs without assist (with handrail)	
Walked down stairs without assist (with handrail)	
Run	
Skipped	
Rode tricycles	
Rode bike with training wheels	
Bike without training wheels	

**GOALS:**

Please list goals that relate to anything your child CANNOT do that interferes with his/her daily function.

1. \_\_\_\_\_
2. \_\_\_\_\_







Physical Therapy Screening Tool (“Red Flags”). Check all that apply.

## **Children → All Ages**

- Seems clumsy or uncoordinated (taking longer than expected to learn motor skills, bumps into other people or objects in the environment, falls often, etc)
- Difficulty following verbal directions or completing steps of daily routines
- Avoid movement activities such as swings, slides, hesitates on curbs or uneven surfaces, etc
- Uses more movements and time than necessary to accomplish a task consistently
- Appears to be in constant motion, fidgety, difficult time sitting still
- Overly rough when playing
- Difficulty imitating actions
- Unsafe in community or at home
- Fall more than peers or constantly have bruises or scrapes or injuries
- Disruptive behaviors-impulsive, limited attention, resistive to new activities/changes in routine, difficulty moving from
- from one activity to another, gives up easily, difficulty calming self
- Look or tilt their head always to one side and/or have flattening of back or side of the head
- Walk in a way that is different from other kids their age

## Physical Therapy Screening Tool (“Red Flags”) – Age Specific

<p><b>Birth- 6 months</b></p> <ul style="list-style-type: none"> <li>■ Not turning head or lifting head when held or placed on tummy for play</li> <li>■ Does not roll side to back</li> <li>■ Does not hold body up with arms on stomach</li> <li>■ Does not roll over back to side</li> <li>■ Brings toys and hands to mouth and middle of body together</li> <li>■ Does not roll back to and from tummy or push chest off floor when on tummy to initiate roll (should be developed 4-6 months)</li> <li>■ Does not sit when placed for even a few seconds (6 months with hands down in front)</li> </ul>	<p><b>7 month- 1 year</b></p> <ul style="list-style-type: none"> <li>■ Does not get on hands and knees</li> <li>■ Does not attempt to army crawl on floor pulling body with arms and using legs to assist</li> <li>■ Does not crawl on hands and knees (around 9 months)</li> <li>■ Does not catch self with balance loss forward, or side to side (developed fully by 9 months)</li> <li>■ Is not able to sit without support or get into sitting for more than 1 minute</li> <li>■ Is not interested in standing or does not stand without hands on waist</li> <li>■ Is not attempting to step with or without support</li> <li>■ Does not stand without support for even a couple seconds</li> <li>■ Does not engage with rolling or flinging small ball</li> </ul>
<p><b>1-2 years old</b></p> <ul style="list-style-type: none"> <li>■ Does not catch balance loss in sitting backwards (by 1 year)</li> <li>■ Does not stand well without support</li> <li>■ Does not attempt to get up steps (may crawl or walk with hand hold near 2 years)</li> <li>■ Is not able to stand up from floor with squat pattern</li> <li>■ Is not walking with more steadiness or change direction with walking without balance loss.</li> <li>■ Is not able to climb onto couch, chairs or into seat in car and turn to sit</li> <li>■ Is not able to kick or step on ball without fall</li> <li>■ Is not able to walk backwards or carrying toy</li> <li>■ Is not able to throw ball overhand</li> </ul>	<p><b>2-3 year olds</b></p> <ul style="list-style-type: none"> <li>■ Does not run or jump without balance loss (by 2 years old)</li> <li>■ Does not walk up and down steps without handrail (can put both feet on same step)</li> <li>■ Does not throw small ball with close to target aim underhand pattern.</li> <li>■ Does not stand on one foot for 1-2 seconds (about 2.5 years old)</li> <li>■ Does not walk on tip toes</li> <li>■ Does not throw overhand pattern (2.5 years old)</li> <li>■ Does not jump down large step with feet together without balance loss (around 2/5 years old)</li> </ul>
<p><b>3- 4 years old</b></p> <ul style="list-style-type: none"> <li>■ Is not able to jump down/forward feet together</li> <li>■ Does not walks up stairs without handrail or 2 feet on same step</li> <li>■ Does not attempt to pedal tricycle</li> <li>■ Is unable to avoid obstacles with path change</li> <li>■ Is unable to kick ball 5-6 feet or catch a ball thrown to them</li> <li>■ Is unable to stand on one foot for 5 seconds or on tip toes in place</li> <li>■ Unable to walk narrow line without fall or step off</li> <li>■ Unable to throw ball over and underhand with target contact</li> </ul>	<p><b>5-6 years old</b></p> <ul style="list-style-type: none"> <li>■ Is unable to do summersault/tumble over ground</li> <li>■ Is unable to skip or gallop with model of pattern</li> <li>■ Is unable to hit a target with ball thrown 12 feet</li> <li>■ Does not catch small or bounced ball with hands only</li> <li>■ Is unable to stand on one foot &gt;10 seconds</li> <li>■ Is unable to complete pushups or sit ups (form not important but clearing part of upper body)</li> <li>■ Is not able to walk on tip toe 15 feet or more.</li> </ul> <p><b>** by 7-12 years old the child should move and walk very similarly in pattern to an adult and demonstrate smooth movements with tasks like bike, jumping jacks and ball skills.</b></p>



# Cancellation Policy

***Effective March 2, 2018***

Pediatric Advanced Therapy aims to provide the highest quality of care to all patients. In the interest of all of our patients, we are implementing a 24 hour cancellation policy effective January 1, 2017. All cancellations require 24 hours notice to avoid a cancellation fee. By implementing this policy, we will have the ability to replace cancelled appointments with patients in need and provide the best care for our collective patients.

## **Our policy is as follows:**

1. Patients that cancel with more than 24 hours notice will not be subject to a cancellation fee. If a patient cancels more than 3 times in a 10 week period, they are subject to being removed from the permanent schedule.
2. Any patient that no shows for an appointment without a prior call will immediately be subject to a \$25 no show fee.
3. Any patient cancelling with less than 24 hours' notice will be subject to a \$25 cancellation fee.  
\*If a patient schedules and attends a make-up session within the week of (or the week following) the cancellation, the cancellation fee may be waived.
4. If you cancel 2 weeks in a row due to sickness, we require a doctor note in order to attend next session.

***If you have questions or would like to discuss your scheduling needs, please call***

***704-799-6824.***